



# FACILITY RENTALS

5373 Arville Street  
Las Vegas, NV 89119

Rev. 3/13/26



# OVERVIEW

Looking for a space that does more than just host your next meeting or event? At Spread the Word Nevada, our facility rentals offer the unique opportunity to gather with purpose. As Nevada's largest children's literacy nonprofit, every dollar from our room rentals directly supports our mission to provide books and literacy resources to children in underserved communities.

Whether you're planning a workshop, training session, or community gathering, our versatile rooms can accommodate a wide range of needs, all while helping change the story for Nevada's youth.



To reserve a space, please contact our Office Manager Mary Jane Stewart at **702-564-7809** or **maryjane@stwn.org**

# First Floor



## **Volunteer Room #1 - \$120/hour\***

Approximate Square Footage: approx. 1,170

Capacity: approx. 64 Meeting Space w/ Tables  
approx. 100 Auditorium

Amenities Included:

- 1 large TV monitor, HDMI, and wireless presentation hookups. Overhead speakers and wireless microphone
- 1 sink
- Multiple furniture layout options\*



## **Volunteer Room #2 - \$175/hour\***

Approximate Square Footage: approx. 1,728

Capacity: approx. 80 Meeting Space w/ tables  
approx. 130 Auditorium

Amenities Included:

- 2 large TV monitors, HDMI, and wireless presentation hookups. Overhead speakers and wireless microphone
- Full-size refrigerator and 1 sink
- Multiple furniture layout options\*



## **Volunteer Rooms #1 and #2 - \$275/hour\***

Approximate Square Footage: approx. 2,898

Capacity: Approx. 144 Meeting Space w/ tables  
Approx. 230 Auditorium

Amenities Included:

- 3 large TV monitors, HDMI, and wireless presentation hookups. Overhead speakers and wireless microphone
- Full-size refrigerator and 2 sinks
- Multiple furniture layout options\*



### **Conference Room - \$25/hour\***

Approximate Square Footage: 180

Capacity: 8-10

Amenities Included:

- 1 large TV monitor, HDMI, and wireless presentation hookups
- Conference table with seating of 8-10
- Dry erase board



### **Activity Room - \$60/hour\***

Approximate Square Footage: 559

Capacity: 30

Amenities Included:

- 1 large TV monitor, HDMI and wireless presentation hookups
- Full-size refrigerator and 1 sink



### **Training Room - \$75/hour\***

Approximate Square Footage: 700

Capacity: 30 Meeting Space w/ tables

Capacity: Approx. 40-75 reception standing

Capacity: Approx. 65 Auditorium

Amenities Included:

- 2 large TV monitors, HDMI, USB, and wireless presentation hookups
- Multiple furniture layout options\*
- Up to 60 conference chairs set up\*
- Multiple furniture layout options\*

#### **\*Tables and Chairs Available On-Site:**

Our facility has 38 rectangular tables and 222 chairs available for use during your event. Please note that circular tables are not available on-site. If you require additional chairs, tables, or a different table shape, you are welcome to arrange for rentals through a third-party vendor.

\*HDMI Matrix Switcher (allows display of one input to any number of TVs or multiple inputs to individual TVs.

\*Discounts available for STWN financial supporters and partners

\*Events outside of business hours will incur a \$50/hour staffing fee and are subject to staffing availability

# Second Floor



## **Office 1 - Available for lease**

Approximate Square Footage: 137

Capacity: 2

Furnishing optional

*Rates are negotiable depending on operational needs and length of lease.*

*Use of Conference, Event and Meeting Spaces negotiable.*



## **Office 2 - Available for lease**

Approximate Square Footage: 143

Capacity: 2

Furnishing optional

*Rates are negotiable depending on operational needs and length of lease.*

*Use of Conference, Event and Meeting Spaces negotiable.*